

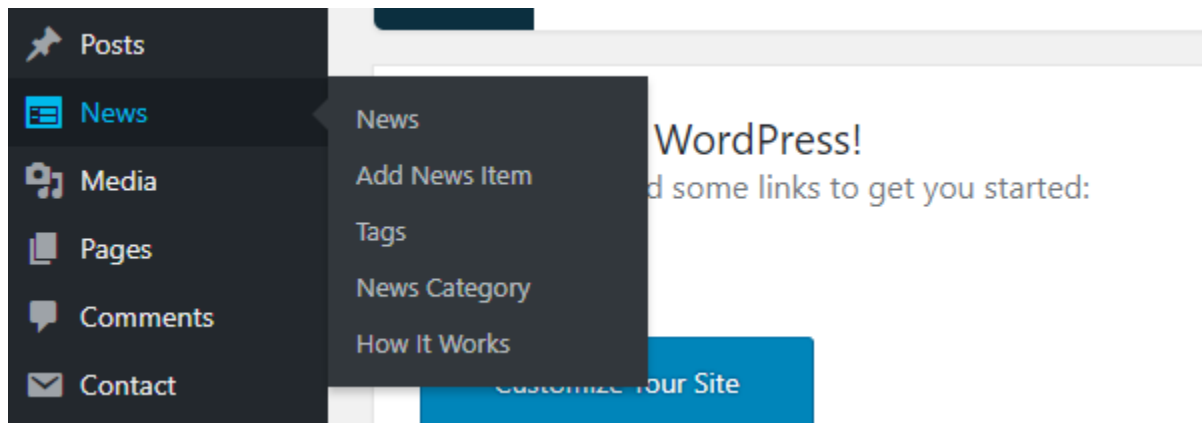
Setting up the WP News plugin

This article covers creating news pages using the WP News plugin by <https://www.wponlinesupport.com/>

First install the plugin which can be found here: <https://wordpress.org/plugins/sp-news-and-widget/>

For more on how to install a plugin in WordPress visit our article: <https://www.stackmediadesign.com/index.php/knowledgebase/7/How-to-install-WordPress-plug-ins.html>

Hover over the **News** menu option on the left-hand side. This will reveal all the option pages for this plugin.

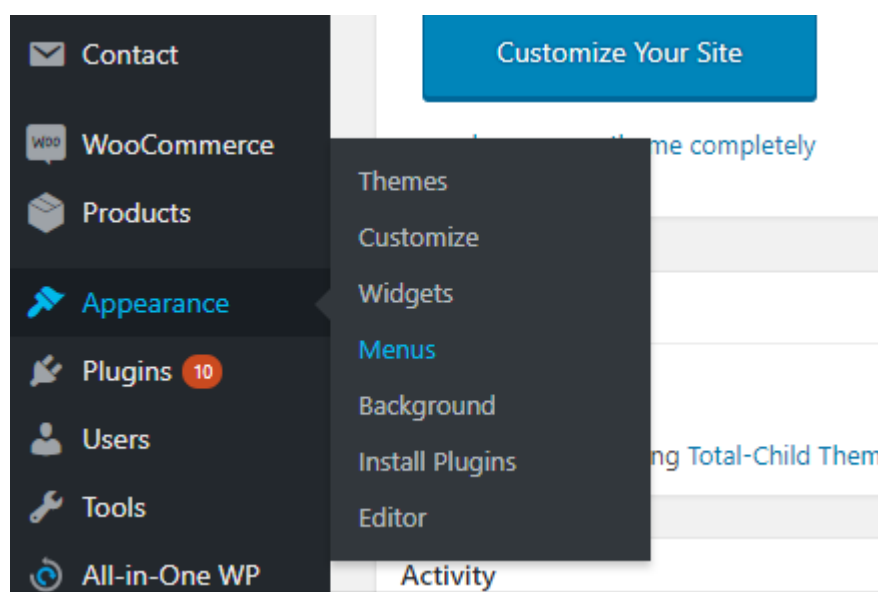


Click on the **Add News Item** to add your first news page. Go ahead and set your title. Under that you could write up your news article in the editor.

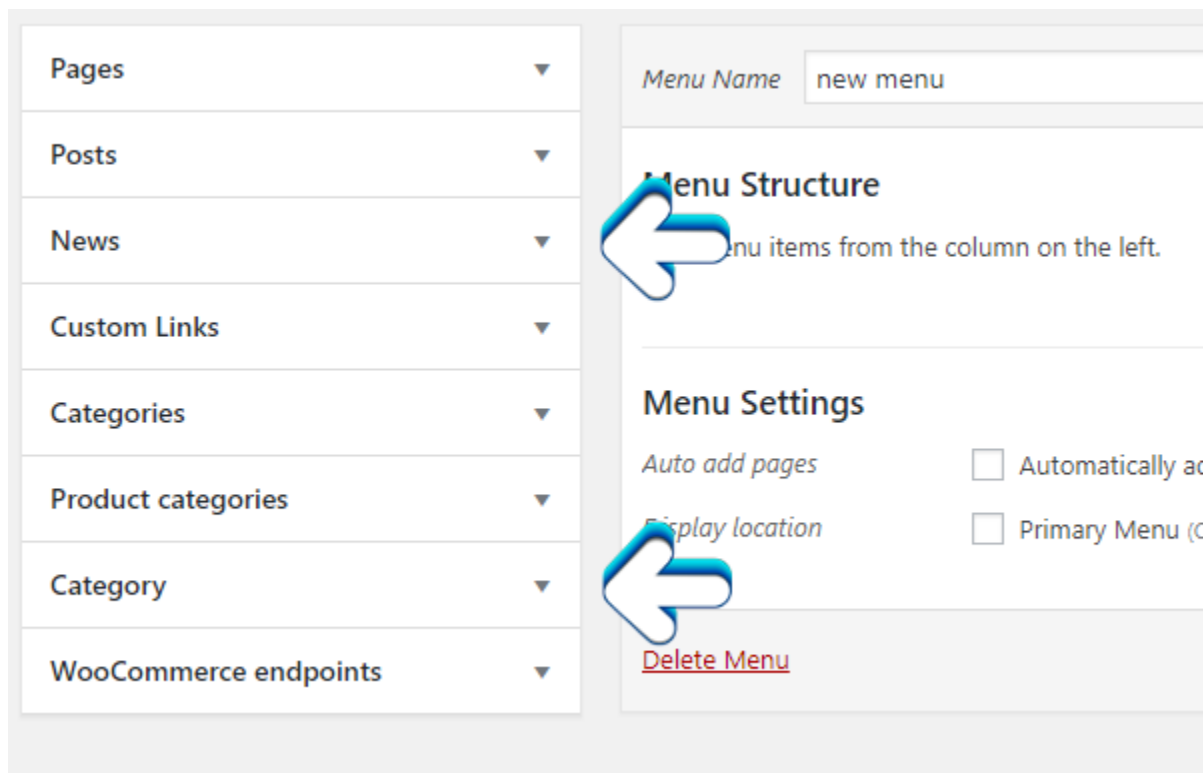
Next is the **Excerpt** section. At the bottom is the **Discussion** section where you can modify whether or not you are allow comments. Also whether to allow trackbacks and pingbacks.

On the right-hand side are options to quickly add tags and categories. However you can't add a description or a custom URL slug like you can on the **Tags** and **News Categories** option pages. Tags can be thought of as keywords for your news articles.

To add your news pages and news categories to your main menus on your website go to **Appearance** and then **Menus**.



Then you'll see new options for adding menu links called **News** and **Category**. You can use these drop downs to add your news pages and news categories accordingly.



For more on how to manage WordPress menus visit our article: <https://www.stackmediadesign.com/index.php/knowledgebase/12/Configuring-the-navigation-menus-in-WordPress.html>

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